

OFFICE OF THE PRESIDENT OF THE REPUBLIC  
PRAGUE – CASTLE  
THE ARCHIVES OF PRAGUE CASTLE

**Photo services order form**

(Please, fill in the form in capital letters)

**Name:** .....  
**Address:** .....  
**Telephone:** ..... **E-mail:** .....  
**ID card:** ..... **Company registration No. of the orderer:** .....  
**Billing address:** .....  
.....  
.....

Upon signing this order form, the researcher obliges to abide by the Research Rules of the Archives

**Date:** ..... **Signature:** .....

**Photo documentation purpose:**

- publishing - scientific publication
- commercial publication
- digital use (CD, DVD, internet)
- TV + Film
- private use
- diploma thesis and academic works
- study purposes
- other (please, specify).....
- .....

Form of the photo duplication	Selected copy – X	Quantity	Note
<b>Digital photograph</b>			
Digital photograph (master) up to A3 format			
Digital photograph (master) larger than A3 format			
<b>Other</b>			
Paper copy			
Scan from a micro film			
Photo copy			
Making a microfilm			
Filming the archival documents			
Photo-documentary pictures - other			
Enlarged copy on photo paper colour			
Enlarged copy on photo paper black & white			
Making a colour slide			

**DETAILED ORDER SPECIFICATION**

Signature	Page, fol., page.	Detailed description	Quantity

NOTES:

Signature of the researcher: .....